



PREMISES REQUIRED

Bank desires to take premises on rent having 800-1200 sq. ft. of carpet area for the purpose of opening of Branch and ATM premises preferably on ground floor or premises on first floor if the same is in Malls, Shopping Centres or any other suitable place where infrastructure facilities like lifts, escalators are available. The premises are required in the following localities for opening of its Branch/Office:

- Gaura, Mohanlalganj
- Safedabad, Barabanki Road
- Vibhuti Khand, Gomti Nagar

The details may be collected from UCO Bank Zonal Office Lucknow **at B-1/122, Vineet Khand, Gomti Nagar, Lucknow-226010** on any Bank working day or can be downloaded from our Bank's web site at www.uco.bank.in under Tender/Notice section. The last date of application in sealed cover on prescribed format is 07.10.2026 by 17:00 Hrs.



Nimesh Deep
Asst. General Manager

Zonal Office Lucknow



Annexure 2(A)

Details for requirement for Rural/Semi Urban Branches

UCO BANK

ZONAL OFFICE

REQUIREMENT OF OFFICE/BRANCH PREMISES

Offers in sealed covers on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 10/15 years or more) their readily available premises at the following places with the following requisite details.

S.No.	District	Potential Location Name	Carpet Area
1.	Lucknow	Gaura, Mohanlalganj	800-1000 Sqft.
2.	Lucknow/Barabanki	Safedabad, Barabanki Road	800-1000 Sqft.
3.	Lucknow	Vibhuti Khand, Gomti Nagar	1000-1200 Sqft.

The following terms & conditions should be complied with while submitting the offer for the proposed premises:

- Applicant will be required (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from competent authority at their own cost at the time of finalization.
- The offerer must have a clear title of the property.
- Premises should preferably be located on ground floor. There could be few exceptions like premises in Malls, Shopping Centre etc. where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view of and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of strong room, strong room doors, and safe & lockers cabinet construction for strong room as per Bank's specification should be done by the landlord.
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of lease deed.
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc., if imposed related to the premises.
- The offerer is to provide space for generator set and parking space free of cost.
- The offerer is to provide three phase power connection with minimum power load required for bank.





offerer on the envelope. The offer as above should be submitted in the bank's Zonal Office at **B-1/122, Vineet Khand, Gomti Nagar, Lucknow-226010**, within prescribed time schedule. No offer after the closing date will be entertained.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

EMD of Rs. 5000.00 for Gaura, Mohanlalganj and Safedabad, Barabanki Road and EMD of Rs. 10000.00 for Vibhuti Khand, Gomti Nagar to be submitted for each bid submitted by way of demand draft favouring UCO Bank payable at Lucknow.

No brokerage will be paid by the bank

Encl :- Details of formalities and documents required for premises.

Part – I form for Technical Bid

Part-II form for Financial Bid

Note:- Carpet area will not include the followings:

Common area shared with other co-tenants

Areas covered by walls, pillars

Space covered by toilets, staircase, uncovered verandah corridor and passage





Details of formalities and documents required for premises.

(Advertisement dated 24.09.2026)

- Submit your offer in enclosed form in a sealed cover. Please ensure to submit the same to our office latest by 07.10.2026.
- While filing the quotation forms, please ensure to follow, below mentioned instructions:
 - ❖ Submit copy of ownership document along with letter of offer.
 - ❖ You have to submit copy of "NOC" from competent authority.
 - ❖ Fill up all the information asked for in the enclosed form itself.
 - ❖ The form should be put in an envelope and the envelope duly sealed should be super scribed with "Offer of Premises for UCO Bank".
 - ❖ The envelope should also bear the name and address, phone no/mobile no of the offerer.
 - ❖ Separate applications as per prescribed Performa, duly filled, signed & sealed be submitted in respect of each other.
 - ❖ The cover, duly sealed should be addressed to the Zonal Manager, Zonal Office.
 - ❖ Please note that quotation submitted in other format/paper will not be entertained by the Bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reasons.

Encl: Quotation form in two parts



- iii) A collapsible gate, rolling shutters will be provided at the entrance and at any other point which gives direct access to outside.
- iv) All windows will be strengthened by grills with glass and mesh doors.
- v) Required electrical power load for the normal functioning of the Bank and the requisite electrical wiring or points will be provided wherever necessary, electric meter of required capacity will be provided
- vi) Electrical facilities and additional points (Lights, fans-power) as recommended by the Bank will be provided.
- vii) Continuous water supply will be ensured at all times by providing overhead tank and necessary taps
- viii) Separate toilets for Gents and ladies will be provided.
- ix) Space for displaying of Bank's sign Board will be provided

6) Declaration:

- a) I/We declare that I am/we are the absolute owner of the plot/building offered to you and having valid marketable title over the above.
- b) The charges /fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me/us.
- c) You are at liberty to remove at the time of vacating the premises, all electrical fittings and fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you.
- d) If my/our offer is acceptable, I/ we will give you possession of the above premises on

I/We agree to execute Lease Deed in Bank's standard format.

My / Our offer will be valid for next three months from the date of offer

Signature of the offerer

Name: _____

Address: _____

Contract No.: _____
(Must be mentioned on envelope)

Place:

Date:



PART-II FINANCIAL BID FOR _____
(MUST BE MENTIONED ON ENVELOPE ALSO)

Zonal Manager
 Zonal Office
 UCO Bank

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Dear Sir,

I/We offer to lease my/our space in the premises located at _____

(Other details of which are given in Part-I) as following rate:

Floor	Carpet area (in Sq. ft.)	Rate (Rs. per sq. ft.)	Total rent per month. (Rs.)
Ground floor			
First floor			

I/We agree to :

- i) Execute Lease Deed in Bank's standard format.
- ii) Bear all the taxes and cesses related to the concerned premises
- iii) Bear the cost of execution and registration of lease deed.
- iv) To lease the premises in favour of Bank for _____ years plus _____ number of options of _____ years each with _____ % increase in rent at each option.

Any other terms and conditions (Please specify)

Contd...2



- c) The following amenities are available in the premises or I/We agreeable to provide the following amenities: [Strike out which ever is not applicable].
- i) The strong room will be constructed strictly as per the Bank's specifications and size. Strong room door, grill gate and ventilators are to be supplied by the Bank.
 - ii) A partition wall will be provided inside the strong room segregating the locker room and cash room.
 - iii) A lunch room for staff and stock room will be provided as per the requirement /specification of the Bank. A wash basin will also be provided in the lunch room.
 - iv) Separate toilets for Gents and ladies will be provided.
 - v) A collapsible gate, rolling shutters will be provided at the entrance and at any other point which gives direct access to outside.
 - vi) Entire flooring will be mosaic and walls distempered.
 - vii) All windows will be strengthened by grills with glass and mesh doors.
 - viii) Required power load for the normal functioning of the Bank and the requisite electrical wiring or points will be provided.
 - ix) Continuous water supply will be ensured at all times by providing overhead tank and necessary taps. Wherever necessary, electric meter of required capacity will be provided.
 - x) Space for displaying Bank's signboard will be provided.
 - xi) Required number of pucca morchas for security purpose will be provided as per Bank's specification.
 - xii) Electrical facilities and additional points (Lights, fans-power) as recommended by the Bank will be provided.
- d) I/We declare that I am/we are the absolute owner of the plot/building offered to you and having valid marketable title over the above.
- e) The charges /fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me/us.
- f) You are at liberty to remove at the time of vacating the premises, all electrical fittings and fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you.
- g) If my/our offer is acceptable, I/ we will give you possession of the above premises on
- h) I/We further confirm that this offer is irrevocable and shall open fordays from the date hereof, for acceptance by you.

Yours faithfully,

Place :

Date :

Owner(s)

